

Ad Hoc Planning Committee Meeting Summary for November 12, 2015

Date: November 12, 2015

Where: Central Library in Room 2 1201 Caroline Street (Lewis and Caroline)

Time: 6:00-7:45 PM Adjourn t/Colonial Tavern 406 Lafayette Blvd Frdbrg, VA

In Attendance: Harold Brooks: Productions Director, Alvin Calhoun: Treasurer, Maxine Clark: Chairman, Chris Fink: Web Master

Tentative Agenda: No new agenda. Since there was no meeting in October, FJC reviewed September's summary notes.

Treasurer:

Current balance is \$1,983.14. FJC checkbook is balanced

Membership: 13 donors; 60 paid up members; 80 supporters equals 153 members

Board members do not pay dues

Check made out to Go Daddy: Company that allows FJC to maintain web page

Other Committees

Production Director: Advocated for FJC to thank paying members by hosting an FJC Administrators Jam session; providing discounted meals; raffle and door prizes. Continues to monitor Fredericksburg Chamber Website and emails. Undecided whether FJC should plan a workshop for the Spring at the library. Needs to review Spring Break dates in the local area.

Webmaster: FJC merchandise/should we reorder? Who manages inventory? There are some third party companies who provide merchandise with preferred logo and manage the inventory. Suggests a Spring Event: FJC Group Yard Sale. Get donations from members. All proceeds go to FJC. What isn't sold will be donated to a charity like Goodwill or the Salvation Army.

Chairman: Tentatively speaking, Lynda Baer who coordinates Central Library's Music on the Steps, will schedule FJC mid-June through the first week in August.

Action Item : Chris Fink will run the dues reminder scripts.

Discussion : FJC donation to Jazz for Justice via Doug Gately / Bruce Middle.

Discussion : Plan for an early April event or workshop somewhere.

Action Item: Maxine Clark will check on Wegman's.

Action Item: Chris Fink will check on 3rd-party auto-merchandising options.

Action Item: Harold Brooks will check on Chamber of Commerce events.

Action Item: Chris Fink will ask Mason Dixon Cafe' about holding an FJC yard-sale fundraiser in their parking lot in the spring.

Action Item : Maxine Clark will look into "4-Imprint" for creating merchandise.

Adjourned